



*"Helping Schools  
Help Students"*

Serving  
Cadillac,  
Lake City,  
Manton,  
Marion,  
McBain,  
Mesick and  
Pine River

# Wexford-Missaukee Intermediate School District

## *2005 - 2006 Annual Report*

*Wexford-Missaukee ISD  
9907 East 13th Street  
Cadillac, Michigan 49601  
[www.wmisd.org](http://www.wmisd.org)*

*A vital component of Michigan's public education system, **Wexford-Missaukee ISD** is one of fifty-seven intermediate school districts in Michigan — established by legislative action in 1962 to assist local community school districts in the delivery of education to their communities based on local school district needs. The intent of that action was to establish regional districts which would share information between the Michigan Department of Education and local districts.*



## *Wexford-Missaukee Intermediate School District*



**Mr. Scott Crosby,**  
**WMISD Superintendent**

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Intermediate School Districts in Michigan continued to serve their local districts in new and innovative ways during the 2004-2005 school year even as “reform” legislation required changes for boards of education and administrators. At WMISD, General Education, Special Education, and Vocational Education each had new challenges to meet during the 2004-2005 school year.

In General Education a relatively small staff stepped up to the plate in ways none of them anticipated because of the long-term illness of a highly respected administrator. With grants to administer, common assessments to coordinate, and technology to provide, existing staff members found areas of expertise they didn't even know they had as each of our commitments to our local districts was kept. The Rural Utilities Services grant continued to be a major focus for 04-05. Software was purchased, professional development was provided, pacing guides were refined, and the first step toward a comprehensive system of common assessments was taken. At the same time, all the programs and services our local districts have come to expect remained healthy and available.

In Vocational Education the staff took on a decidedly new look following an early retirement buyout. Several new staff members were hired, bringing a fresh perspective and much enthusiasm. Some re-structuring occurred that allowed programs to be continued that otherwise would have been eliminated. A restructured and revitalized Work based Learning Lab utilized retired teachers and an energetic paraprofessional to provide pre-employment skills to students at the Career Technical Center. A new partnership with Habitat for Humanity helped to serve both the community and the CTC as students from the Building Trades Class completed a home for that organization.



**Wexford-Missaukee ISD Board**  
Left to Right: William Sparks, President; Dean Smallegan, Trustee; Daryl Morr, Trustee; Chris McCrimmon, Treasurer; Nancy Bowman, Vice President; Garold Koester, Trustee;  
Not Pictured Harold Kibbe, Secretary

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In Special Education a group met throughout the year to examine how to better meet the needs of high school students with emotional impairments. Implementation will take place during the 05-06 school year. Because student enrollment in special education programs is increasing, additional space in Cadillac Area Public Schools is being utilized for the ISD center programs.

Finally, this superintendent's retirement in August of 2005 will require the Board of Education to find a suitable replacement. I am confident that the new superintendent will find the Board of Education, administrators, and staff of this ISD to be as dedicated and competent as I have. I am leaving with pride in the work that this organization does to provide programs and services to the students and local districts of WMISD.

**Lynn Bollman, Superintendent**



# August 2005

"On Life's vast  
ocean diversely  
we sail."

– Alexander Pope

Notes

SUN	MON	TUE	WED	THU	FRI	SAT
	1 WMISD Administrator's Meeting SS Building @ 8:30 am	2	3	4	5	6
7	8	9	10	11	12	13
14	15 WMISD Administrator's Meeting SS Building @ 8:30 am  Board of Education SS Building @ 7:00 pm	16	17	18	19	20
21	22	23	24 ISD Teacher Orientation  Manton & McBain's First Day of School	25 ISD Teacher Orientation	26 ISD Teacher Orientation	27
28	29  Cadillac & Pine River's First Day of School	30 Curriculum Task Force GE Building @ 8:30 am  Lake City's First Day of School	31			



**Karen Micek,**  
**Director of General Education**  
**Lisa Bannon**  
**Supervisor of General Education**



*Wexford-Missaukee Intermediate School District*  
*General Education*

**Mission**

The General Education Department of Wexford-Missaukee Intermediate School District is dedicated to the mission of providing “quality service” that supports our local districts, teachers, administrators, students and parents.

**Beliefs**

The mission is based on the belief that:  
  
 To increase the potential of all learners (students, parents, teachers, and administrators), we must support the educational delivery system by responding to the needs in a timely, effective, customer service format.

**Services Provided by General Education**

- Curriculum Support** - Instructional Consultant/ Special Project Coordinators, Wanita Kampmueller and Liz Walker.
- Professional Development in all areas
  - Distance Learning instruction support
  - Literacy Information and Training
  - MEAP Support and Data Review
  - Curriculum Mapping
  - Gap Analysis
  - Social Studies Information and support

- School Improvement
  - Accreditation Information and support
  - Pacing Guides
  - Common Assessments
- Administrative Services** - Pupil Accounting/Data Base Auditor, Barbette Lane.
- Pupil Accounting Auditing
  - Truancy Officer
  - Grant Writing and Support
  - School Directory
  - Electronic Reports (Financial and Instructional Support)
  - Data Warehousing
  - Substitute Teacher Registration and Training
  - Liaison between MDE and the Local Districts
- Prevention Services** - Prevention consultant, Shelly Marcusse.
- Drug Free School Support
  - Indirect & direct services to students and community groups for Wexford-Missaukee counties through Northern Michigan Substance Abuse Services
- Technology Coordination and Wide Area Network Administration** - Gary Ross, Supervisor of General Education, Gordon Baldwin, Telecommunications Technician and Melissa Johnson, Secretary.
- Monthly technology meetings to provide leadership, support, implement collaborative efforts that are cost effective and meet the needs of our local districts.
  - provide excellent technology tools and support to enhance student success.
- Regional Educational Materials Center (REMC 2 South)** - REMC office manager, Wendy Musselman and secretary, Stacy Hammond.
- Resources and materials
  - Books
  - Supplies
  - Curriculum support to our constituent districts
  - Math / Science Center

**Professional Development**

Wexford-Missaukee ISD is fortunate to have dedicated teachers and administrators who believe all students can learn and to assure adequate yearly progress are willing to learn new strategies and support systems to enhance the student achievement.

- Unlocking The Mystery of Student Success..... 662
- AHERA Certified Asbestos Training..... 20
- An Introduction to: Developing Writing & Thinking Skills Across the Curriculum ..... 20
- Assessment Editing Team ..... 10
- Classroom Instruction That Works ..... 36
- Conducting Classroom Walk Through to Maximize Achievement ..... 18
- Sagestone Connected Learning Framework - End User Training..... 16
- Distance Education PLC ..... 22
- Distance Learning Training ..... 36
- Effective Teaching of Reading: From Phonics to Fluency ..... 46
- Fall 2005 MEAP Assessment..... 41
- MEAP Pre-ID Video Conference ..... 2
- In-service Day Facilitators Workshop ..... 34
- Inquiry Based Learning: Science PLC..... 21
- LETRS Training of Trainers ..... 38
- Literacy Leaders: PLC..... 19
- Mathematics PLC..... 18
- MEAP 101 ..... 74
- MiCLASS Literacy Across the Content Areas ..... 8
- Reading Success for All ..... 62
- Social Studies PLC ..... 18
- Support Teachers As They Implement Writing Across The Curriculum..... 7
- Using Data to Improve Student Learning ..... 64
- We the People The Citizen & The Constitution ..... 13
- Welcome to the Wexford-Missaukee ISD (New Teacher Training)..... 6
- What is Happening in the World of Social Studies ... 32
- Total Participation ..... 1364**



“A ship in port is safe, but that is not what ships are for. Sail out to sea and do new things.”

– Rear Admiral Dr. Grace Hopper

**Notes**

# September 2005

SUN	MON	TUE	WED	THU	FRI	SAT
				1 WMACTC Instructional Staff Meeting CTC Building @ 3:00 pm	2 <b>Labor Day Break</b> No School at ISD	3
4	5 <b>Labor Day</b> No School at ISD	6 CTC School Improvement Meeting CTC Building @ 2:45 pm  Marion & Mesick's First Day of School	7	8 Superintendent' Meeting SS Building @ 8:30 am  HS Principals' Meeting CTC Building @ 1:00	9 Adult Ed. Directors CTC Building @ 9:00 am	10
11  <b>Grandparents Day</b>	12 Northern Michigan School's Legislative Association SS Building @ 12:45 pm	13	14 <b>ISD IN-SERVICE DAY</b> Registration begins at 8:00  SRSD Training GE Building @ 9:00 am	15 Elementary Principals Meeting SS Building @ 7:45 am Special Ed/CTC Collaborative Meeting CTC Building @ 12:30 pm	16	17
18	19 WMISD Administrator's Meeting SS Building @ 8:30 am  Board of Education SS Building @ 7:00 pm	20 Curriculum Task Force GE Building @ 8:30 am	21 <b>Fall Count Day</b>	22	23 REMC Advisory GE Building 9:00 - 3:30	24
25	26	27	28 District Technology Meeting GE Building @ 8:30 am  MS Principals Meeting GE Building @ 1:30 pm	29	30	



The lobby of the General Education Building has become an art gallery. Art teachers from across the WMISD have scheduled monthly displays.

## Core Curriculum and Assessments

General Education continue to provide core curriculum and assessment support during the school year. We have been working with our local districts on Michigan Core Curriculum Standards, Benchmarks and Grade Level Content Expectation (GLCE). Our strategies for accomplishing our school improvement goal (teaching and learning support), were tied into our curriculum activities for this school year. General Education developed a data warehouse, MEAP Data Analysis charts were standardized. We provided A.S.K. (Assessment of Students = Knowledge) Data packets to each building. General Education also piloted an on-line Common Assessment for 3-8 grade in ELA and Mathematics. Software (Class Server, Scantron and Nusoft) was purchased through US Department of Agricultural Grant (RUS) to provide us with tools to develop and conduct the Assessments. We provided both content and results analysis. The schools are extremely grateful for the work on their behalf. Our Instructional Consultants Wanita Kampmueller and Liz Walker went to local buildings to share and explain the data. We supported multiple teleconferences (MEAP, Mi-Plan, etc.). Our Professional Development was planned based on the MEAP results in order to align and support the local district needs. See data for Professional Development on previous page.

The Curriculum Task Force continue to support the work on Pacing Guides. Pacing Guides are posted on the [www.wmisd.org](http://www.wmisd.org) website.



# Wexford-Missaukee Intermediate School District General Education

General Education also provided Administrator Walk Through Training for 2004-2005 school year. This training included thirty-seven local district administrators. We will continue to provide ongoing training and enhancements for the next three years. Professional Learning Communities is also being supported on an ongoing basis to provide a process for standards based continuous improvement

All our curriculum work and professional development is based on the National Staff Development Professional Development standards.

## General Education

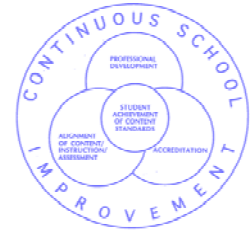
Due to General Education having no direct student programs we cannot report on: Accreditation Status and Classroom Assignment.

## General Education Parental Involvement

General Education does support parental involvement through training, research and strategies provided to local districts.

## Status of 3-5 year School Improvement Plan

General Education Department school improvement team consists of all the General Education staff (10). We hold monthly meetings. We set our strategies to accomplish our goals and check progress monthly. The General Education Department also facilitates the WMISD wide school improvement team, which meets three times per year.



## Pupil Retention Rates

General Education does not have students in classrooms. We do review the local district retention rates and provide research based strategies for our local districts.

## AYP Data

General Education looks at all local districts data. We have set goals and plans based on the data reviewed. Please see MEAP Data.



**General Ed Staff**  
 Front row: Liz Walker, Wanita Kampmueller, Wendy Musselman and Stacy Hammond  
 Back row: Melissa Johnson, Karen Mlcek, Gordon Baldwin, Shelly Marcusse, Gary Ross and Barbette Lane



“You cannot discover  
new oceans unless  
you have the courage  
to lose sight of the  
shore.”

– Andre Gide

**Notes**

# October 2005

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3 WMISD Administrator's Meeting SS Building @ 8:30 am	4 CTC School Improvement Meeting CTC Building @ 2:45 pm	5	6 WMACTC Instructional Staff Meeting CTC Building @ 3:00 pm	7	8
9	10 Northern Michigan School's Legislative Association SS Building @ 12:45 pm  Columbus Day	11	12 SRSD Meeting GE Building @ 1:30 pm	13 Superintendent' Meeting SS Building @ 8:30 am  HS Principals' Meeting CTC Building @ 1:00	14 WMISD School Improvement GE Building @ 8:00 am  Adult Ed. Directors CTC Building @ 9:00 am	15
16	17 WMISD Administrator's Meeting SS Building @ 8:30 am  Board of Education SS Building @ 7:00 pm	18 Curriculum Task Force GE Building @ 8:30 am	19	20	21 Campus Technology Meeting GE Building @ 8:00 am	22
23 Daylight Saving Time Ends	24 	25	26 District Technology Meeting GE Building @ 8:30 am  MS Principals Meeting GE Building @ 1:30 pm	27	28	29
30	31 Halloween					



# Wexford-Missaukee Intermediate School District REMC 2 South

## MEDIA LIBRARY STATISTICS FOR 2003-2004

Book sets.....	710
Videotapes.....	7,688
Digital Content.....	4,000
Ellison Dies.....	923
AIMS & Audio books.....	344
DVD.....	392
Misc. Equipment.....	11

**Total Statistics/2003-2004...14,068**  
**Circulation/2003-2004.....15,105**



REMC 2 South, along with the other REMCs in Michigan, has several cooperative buy programs that allow schools to purchase at significant savings.

In the 2004-2005 school year the REMC cooperative buy saved schools in Michigan **\$26,600,000**.

**REMC Bids...[www.remc.org](http://www.remc.org)**  
**\$\$\$\$\$\$\$\$**



**REMC 2 South Workroom**

REMC centers provide instructional materials and support services to public and non-public K-12 schools. REMC 2 South provides services to schools within Wexford-Missaukee and Mecosta-Osceola ISDs. This area includes 70+ buildings and over 1850 teachers.

Some of the services available are:

- Media Library (See Statistics)
- Cooperative Purchasing Programs
- Collaboration with media Specialists
- Courier Service
- Workroom
- Poster Maker
- MI Stream
- CD Duplication
- Satellite Downlink
- Video Streaming
- Web resources supporting the Curriculum
- Technology Trainings
- Professional Development Opportunities
- Discount Purchasing
- MEL Delivery

## Center Hours

**School Year Hours**  
**Monday – Friday**  
**8:00-4:30**

**Summer Hours**  
**Monday-Friday**  
**8:30-3:30**

## Contact Information

**Wendy Musselman, Manager**

Ph: (231) 876-2269

[wendym@wmisd.org](mailto:wendym@wmisd.org)

**Stacy Hammond, Secretary**

Ph: (231) 876-2317

[shammond@wmisd.org](mailto:shammond@wmisd.org)



**Additional numbers for ordering  
through REMC 2 South:**

**Webmax address:**

[www.wmisd.org](http://www.wmisd.org)

select REMC 2 South, then Webmax

**Fax:** (231) 876-4801

**Phone-in Order Line:**

(231) 876-2270

**Walk-ins are welcome**



“A smooth sea never  
made a skilled  
mariner.”

– English Proverb

Notes

# November 2005

SUN	MON	TUE	WED	THU	FRI	SAT
		1 CTC School Improvement Meeting CTC Building @ 2:45 pm  Election Day	2	3 WMACTC Instructional Staff Meeting CTC Building @ 3:00 pm	4	5
6	7 WMISD Administrator's Meeting SS Building @ 8:30 am	8	9 SRSD Meeting GE Building @ 1:30 pm	10 Superintendent' Meeting SS Building @ 8:30 am  HS Principals' Meeting CTC Building @ 1:00	11 Adult Ed. Directors CTC Building @ 9:00 am  Veterans Day	12
13	14 Northern Michigan School's Legislative Association SS Building @ 12:45 pm	15 Opening Day Deer Hunting	16	17 Elementary Principals Meeting SS Building @ 7:45 am Special Ed/CTC Collaborative Meeting CTC Building @ 12:30 pm	18	19
20	21 WMISD Administrator's Meeting SS Building @ 8:30 am  Board of Education SS Building @ 7:00 pm	22 Curriculum Task Force GE Building @ 8:30 am	23 District Technology Meeting GE Building @ 8:30 am  MS Principals Meeting GE Building @ 1:30 pm	24	25	26
27	28	29	30	<b>THANKSGIVING BREAK</b>		



## Wexford-Missaukee Intermediate School District Special Education



Peggy Smith, Supervisor, Special Ed.;  
John Bretschneider, Director, Special Ed.;  
Nicole Young, Supervisor, Special Ed.

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### Mission

The Special Education Department of WMISD revised their mission statement during the 2004-05 school year to read:

*The special education staff of WMISD will ensure student learning and prepare for successful student transition through:*

- *Quality center and family based programs*
- *A working partnership with local districts to provide direct and indirect services to students*
- *Collaboration with outside agencies*

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### Vision

In order to achieve this revised mission statement, the results of our behavior will be a long-term vision of:

- *Collaboratively developed, detailed processes and procedures that are in place and implemented*
- *All staff are highly trained and implementing best practice strategies to increase student learning and graduation rates*
- *Curriculum is aligned with state standards and assessments*
- *The state's "Continuous Improvement Model", state assessment, and curriculum based measures show evidence of learning*
- *A shared responsibility for student learning that is acquired through the collaboration of locals, agencies, and ISD representatives*

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### Services

Based on the ISD Plan developed cooperatively with all seven local districts, the WMISD Special Education Department provides the following services:

- School Psychology
- Speech & Language Therapy
- Occupational Therapy
- Physical Therapy
- Behavior Consultant
- Teacher Consultant
- School Social Work
- Curriculum Assistant
- Transition Services Coordinator
- Homebound/Hospitalized Services
- Orientation & Mobility
- Consultant for Visually Impaired
- Teacher support for Hearing Impaired
- Home Program for Infants & Toddlers
- Consulting for Students with Autism
- Self-Contained classrooms for Early Childhood - Developmental Delays, Severe Cognitive/Severe Multiple Impairments, Moderate Cognitive Impairments, and Severe Emotional Impairments



“I’m not afraid of storms, for I am earning to sail my ship.”

– Louisa May Alcott

**Notes**

# December 2005

SUN	MON	TUE	WED	THU	FRI	SAT
				1 WMACTC Instructional Staff Meeting CTC Building @ 3:00 pm	2	3
4	5 WMISD Administrator's Meeting SS Building @ 8:30 am	6 CTC School Improvement Meeting CTC Building @ 2:45 pm	7	8 Superintendent' Meeting SS Building @ 8:30 am  HS Principals' Meeting CTC Building @ 1:00	9 Campus Technology Meeting GE Building @ 8:00 am  Adult Ed. Directors CTC Building @ 9:00 am	10
11	12 Northern Michigan School's Legislative Association SS Building @ 12:45 pm	13	14	15	16	17
18	19 Board of Education SS Building @ 7:00 pm  WMISD Administrator's Meeting SS Building @ 8:30 am	20 Curriculum Task Force GE Building @ 8:30 am	21	22	23	24
				<b>No School</b>		
25  Christmas Day	26	27	28	29	30	31
<b>Christmas Vacation</b>						



## Wexford-Missaukee Intermediate School District Special Education

### Professional Development

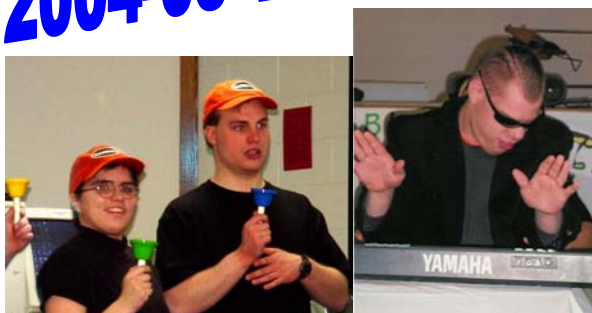
Each year professional development is aligned with school improvement goals, state mandates and needs assessments. Offerings for the 2004-05 school year included, but were not limited to:

- Curriculum Based Measurements
- A series on Autism strategies
- Make & Take Student supplies
- Functional Behavior Analysis & Positive Behavior Support Plans
- Reading Assessments / DIBLES
- LETRS reading modules

Professional development that the special education department worked on collaboratively with the general education department were:

- Literacy based classes used to assist in the Reading First grant
- Grade level content expectations with an emphasis on connecting special education with general education and the Michigan Curriculum Framework

### 2004-05 Talent Show



### Core Curriculum and Assessment

Activities for the 2004-05 school year focused on alignment with state standards and connecting special education with general education.

In local district special education programs and self-contained programs for the students with a severe emotional impairment, this meant becoming familiar with and using the “Grade Level Content Expectations” and finding the balance between the MEAP assessment and the MiAccess alternative assessment.

In the self-contained classrooms for the students having Severe and/or Moderate Cognitive Impairments, this has meant enhancing the already aligned benchmarks with objectives to use as a curriculum based assessment, along with continuing to participate in MiAccess - the state endorsed alternative assessment.

In the self-contained classrooms for a student having an Early Childhood—Developmental Delay, the state has just released endorsed standards. These will be addressed during the



“If one does not know to which port on e is sailing, no wind is favorable.”

– Seneca

Notes

# January 2006

SUN	MON	TUE	WED	THU	FRI	SAT
1 	2 WMISD Administrator's Meeting SS Building @ 8:30 am	3 CTC School Improvement Meeting CTC Building @ 2:45 pm  Schools Resume	4	5 Breakthrough Time Management Training SS Building @ 8:00 - 4:00 WMACTC Instructional Staff Meeting CTC Building @ 3:00 pm	6 Breakthrough Time Management Training SS Building @ 8:00 - 4:00	7
8	9 Northern Michigan School's Legislative Association SS Building @ 12:45 pm	10	11 SRSD Meeting GE Building @ 1:30 pm	12 Superintendent' Meeting SS Building @ 8:30 am  HS Principals' Meeting CTC Building @ 1:00	13 WMISD School Improvement GE Building @ 8:00 am  Adult Ed. Directors CTC Building @ 9:00 am	14
15	16 Board of Education SS Building @ 7:00 pm  WMISD Administrator's Meeting SS Building @ 8:30 am	17 Curriculum Task Force GE Building @ 8:30 am	18	19 Special Ed/CTC Collaborative Meeting CTC Building @ 12:30 pm	20	21
22	23	24	25 District Technology Meeting GE Building @ 8:30 am  MS Principals Meeting GE Building @ 1:30 pm	26	27	28
29	30	31				

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## Accreditation Status

WMISD Special Education Department is currently accredited with NCA. During the 2004-05 school year, the school improvement team followed a Professional Learning Community research process to prepare for a new NCA cycle. A first visit from NCA for the new cycle will take place during the 2005-06 school year.



Laurie McKay,  
Behavior Consultant in the  
Special Education  
Department, is a certified  
trainer through the Crisis  
Prevention Institute

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## WMISD Classroom Assignment

Students are assigned to a specific classroom program based upon their identified disability, their need for an alternative curriculum, and their age. In the case of students with severe emotional impairments, there are specific entrance requirements based upon Least Restrictive Environment guidelines set forth by Federal and State Special Education law. All classroom assignments are part of the IEP process.



# Wexford-Missaukee Intermediate School District Special Education

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## Parental Involvement

It is belief of the Special Education Department at WMISD that parents are an integral part of a child's educational experience. WMISD involved parents through the following:

- Parent involvement on the School Improvement committee and other sub committees
- Parent involvement policies included in classroom handbooks
- Following state and federally mandated laws regarding parent involvement in the IEP and evaluation process
- Opportunities to be involved in a support group for the parents involved in the Early-On and ECDD programs
- Parent Advisory Committee monthly meetings



Child Study Intervention Teams

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## Status of 3-5 year School Improvement Plan

The Special Education Department school improvement team consists of a representative from each department along with one parent and one representative from the local districts. The team meets monthly. During the 2004-05 school year, the team continued to research literature regarding Professional Learning Communities. Based on this research, a new mission statement was developed along with a vision, values and goals.

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## Pupil Retention Rates

Students attending WMISD self-contained programs are placed in classrooms based upon decisions made during the IEP team meeting. The self-contained classrooms are all multi-age classrooms. The IEP team generally focuses on IEP goal adjustment rather than retention.



“Anyone can hold the helm when the sea is calm.”

– Syrus Publilius

Notes

# February 2006

SUN	MON	TUE	WED	THU	FRI	SAT
			1 SRSD Meeting GE Building @ 1:30 pm	2 WMACTC Instructional Staff Meeting CTC Building @ 3:00 pm  Groundhog Day	3	4
5	6 WMISD Administrator's Meeting SS Building @ 8:30 am	7 CTC School Improvement Meeting CTC Building @ 2:45 pm	8 Supplemental Count Day	9 Superintendent' Meeting SS Building @ 8:30 am  HS Principals' Meeting CTC Building @ 1:00	10 Adult Ed. Directors CTC Building @ 9:00 am	11
12	13 Northern Michigan School's Legislative Association SS Building @ 12:45 pm	14  Valentine's Day	15	16 Elementary Principals Meeting SS Building @ 7:45 am	17	18
19	20 <b>WMISD OFF</b> Board of Education SS Building @ 7:00 pm  WMISD Administrator's Meeting SS Building @ 8:30 am	21 Curriculum Task Force GE Building @ 8:30 am	22 District Technology Meeting GE Building @ 8:30 am  MS Principals Meeting GE Building @ 1:30 pm	23	24 Campus Technology Meeting GE Building @ 8:00 am	25
26	27	28				

## Collaboration

WMISD Special Education staff are expected to collaborate with each other, parents, local districts, and agencies in order to meet the unique needs of our students. We appreciate the opportunity to collaborate with the following:

- Multi Purpose Collaborating Body
- Interagency Coordinating Council
- Wexford-Missaukee & Osceola County FIA
- Dept. of Labor and Economic Development
- Northwest Human Services
- MSU Extension
- Family Resource Center
- Catholic Family Services
- Cadillac Wexford Transit
- Probate Court
- Wexford-Missaukee Strong Families
- Safe Children
- Team Up
- Cadillac Community Foundation
- Wexford United Way
- Tri County Transportation
- Child Protection Council
- Mercy Hospital
- Dept. of Natural Resources
- Baker College
- Northern Lakes & Osceola County Community Mental Health
- Agility Health
- District #10 Health Dept.



## Wexford-Missaukee Intermediate School District Special Education

- WMISD Parent Advisory Committee
- Hope Network North
- Surrounding ISDs.
- Cadillac Area Rotary Club

We are also appreciative of the support we receive from the seven local school districts that we proudly collaborate with to serve students with special needs and their families.



## Picnic Day

*"We see a future where young people learn in different ways - But all are expected to learn to higher standards."*

## Educational Outcomes For ISD Classrooms

Students being educated in classrooms for Severely Cognitively Impaired generally stay in the programs until age 26, which is the maximum length of time mandated by Michigan Law. Exit benchmarks for these classrooms are aligned with the participation level of the state mandated alternative standards. The intent of this level is for students to participate in age-appropriate activities with extensive on-going support.

Students being educated in classrooms for the Moderately Cognitively Impaired may or may not stay in programs until age 26, which is the maximum length of time mandated by Michigan Special Education law. Exit benchmarks for these classrooms are aligned with the Supported Independence level of the state mandated alternatives standards. The intent of this level is for students to engage in age-appropriate activities with some level of support or assistance.

Students having Severe Emotionally Impairments will gain appropriate replacement behaviors and show enough improvement in the affective domain.




" A pessimist complains about the wind; the optimist expects it to change; the realist adjusts the sails."

– William Arthur Ward

Notes

# March 2006

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2 WMACTC Instructional Staff Meeting CTC Building @ 3:00 pm	3	4
5	6 WMISD Administrator's Meeting SS Building @ 8:30 am	7 CTC School Improvement Meeting CTC Building @ 2:45 pm	8 Pupil Accounting Meeting GE Building @ 1:30 pm	9 Superintendent' Meeting SS Building @ 8:30 am  HS Principals' Meeting CTC Building @ 1:00	10 Adult Ed. Directors CTC Building @ 9:00 am	11
12	13 Northern Michigan School's Legislative Association SS Building @ 12:45 pm	14	15	16 Special Ed/CTC Collaborative Meeting CTC Building @ 12:30 pm	17 REMC Advisory @ MOISD  St. Patrick's Day	18
19	20 Board of Education SS Building @ 7:00 pm  WMISD Administrator's Meeting SS Building @ 8:30 am	21 Curriculum Task Force GE Building @ 8:30 am	22 District Technology Meeting GE Building @ 8:30 am  MS Principals Meeting GE Building @ 1:30 pm	23	24	25
26	27	28	29	30	31	
<b>Spring Break</b>						



Lindsey Alberts, (Marion High School) from the Hospitality, Retailing & Entrepreneurship program, works at Belle Oaks Living Center.



## *Wexford-Missaukee Intermediate School District Career Technical Center*

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### **Mission**

The mission of the Wexford-Missaukee Area Career Technical Center is to prepare high school and adult students for career success and continuing education in a technical environment for a changing society.

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### **Accreditation Status**

Wexford-Missaukee Area Career Technical Center (WMACTC) received NCA accreditation in Spring 2003.

The first year of a new five-year cycle was completed during the 2004-05 school year. The WMACTC School Improvement Committee collected and analyzed data for the School Profile and set new school improvement goals. The committee will begin the Plan Development Phase of the accreditation process after the goals have been reviewed and approved by the State NCA Office.

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### **Status of 3-5 year School Improvement Plan**

The WMACTC has a school improvement team consisting of instructors, paraprofessionals and administrators who develop school-wide goals. This team meets monthly to discuss school improvement goals and the progress toward meeting these goals. The school improvement team has focused on setting and achieving goals for the accreditation process using the North Central Association Performance Accreditation Model.



Jeni Stall, (Lake City High School) from the Business Services and Technology program, works at WMISD Admin. & Missaukee County Equalization Dept.

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### **Core Curriculum**

The State of Michigan develops and mandates the curriculum for vocational education. The WMACTC develops and revises curriculum based on these mandates. In conjunction with these requirements, each of the thirteen programs offered at the Center has an advisory committee that meets regularly to ensure the curriculum and equipment is current and up-to-date with the trends in the industry.

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### **Pupil Retention Rates**

The beginning and ending enrollment for WMACTC during the 2003-2004 school year was 535 and 489 respectively.

WMACTC receives a list of all graduating seniors at the end of June from each local school district. CTE staff review these lists to determine which Career Tech students have graduated from their home schools. The 2004-2005 graduation rate for Career Tech Center students was 100%.



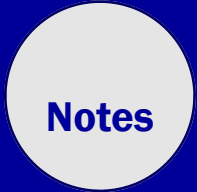
Caleb Mattison (Cadillac Senior High) from the Heavy Equipment Mechanics Program, works at Clam Lake Sawmill.



# April 2006

"I find the great thin  
in this world is not so  
much where we  
stand as in what  
direction we are  
moving."

– Oliver Wendel  
Holmes



Notes

SUN	MON	TUE	WED	THU	FRI	SAT
						1 April Fool's Day
2 Daylight Saving Time Begins (Set Clocks Ahead)	3 WMISD Administrator's Meeting SS Building @ 8:30 am  Schools Resume	4 CTC School Improvement Meeting CTC Building @ 2:45 pm	5	6 WMACTC Instructional Staff Meeting CTC Building @ 3:00 pm	7	8
9	10 Northern Michigan School's Legislative Association SS Building @ 12:45 pm	11	12 Pupil Accounting Meeting GE Building @ 1:30 pm	13 Superintendent' Meeting SS Building @ 8:30 am  HS Principals' Meeting CTC Building @ 1:00	14 Adult Ed. Directors CTC Building @ 9:00 am  Good Friday	15
16 Easter	17 Board of Education SS Building @ 7:00 pm  WMISD Administrator's Meeting SS Building @ 8:30 am	18 Curriculum Task Force GE Building @ 8:30 am	19	20 Elementary Principals Meeting SS Building @ 7:45 am	21	22 Earth Day
23	24	25	26 District Technology Meeting GE Building @ 8:30 am  MS Principals Meeting GE Building @ 1:30 pm Administrative Professionals' Day	27	28 Campus Technology Meeting GE Building @ 8:00 am	29
30						

## Outstanding CTC Students of the Year 2004-2005



## Wexford-Missaukee Intermediate School District Career Technical Center

### CTC Enrollment 1994-2004

<u>School Year</u>	<u>Enrollment</u>	<u>Placement Rate</u>
2004-2005	535	To Be Surveyed
2003-2004	576	91.3%
2002-2003	567	94.8%
2001-2002	540	94.5%
2000-2001	553	96.9%
1999-2000	587	93.8%
1998-1999	584	96.9%
1997-1998	587	95.6%
1996-1997	551	96.8%
1995-1996	553	91.8%
1994-1995	509	92.2%

### Parent Involvement

WMACTC has an open house each year for parents and the community to meet with the instructors and tour the facility. In April of 2005, approximately 400 parents and community members visited the Center during the Open House. Parents are welcomed and encouraged to contact instructors at any time to discuss their children's education and to tour the facilities.

All WMACTC programs provide articulation credits for college if students complete the two-year program, receive a B-average and either pass a competency test or receive the instructor's approval.

All students have the opportunity to receive college credits upon high school graduation through articulation if the criteria have been met.

Prior to receiving college credits through articulation agreements, a student must pass a competency test at the college or university. Students generally take this competency test during summer orientation.



**Back Row:** Miguel Rivera (NMC) Agriscience; Ryan Ellens (NMC) Heavy Equipment Mechanics; Tom Ebels (NMC) Metal Fabrication; Stephen Martin (Home Schooled) Electronics

**Front Row:** Steve Somers (Cadillac) Automotive; Gary James (Mesick) Building Trades; Eric Denzel (Cadillac) Machine Trades/CAD; Allen Hale (Cadillac) Building Trades; Zach Reed (Marion) Robotics (Not Pictured - Jamie Crank (Mesick) Allied Health Technologies)



Pictured left to right:  
John Russell (Cadillac) Machine Trades; Alisa VanDuine (Lake City) Business Services & Technology; Megan Sandborn (McBain) Cosmetology; Jenna Evans (Mesick) HRE/Food Services; (Not Pictured - Nicole Mattison (Cadillac) HRE/Marketing; and Joe Mendoza (Manton) Small Engines)



**Ryan Ellens,**  
(NMC - McBain) from the Heavy Equipment Mechanics program, works at Ellens Equipment

**Kayla Jonas,**  
(Manton High School) from the Allied Health Technologies program, works at Lakeview Manor.



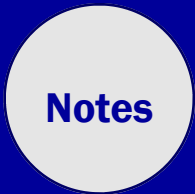
**Adam Coleman,**  
(Manton High School) from the Hospitality, Retailing & Entre. Program, works at Manton Mini Mart





“Like Water, be gentle and strong. Be gentle enough to follow the natural paths of the earth, and strong enough to rise up and reshape the world.”

– Brenda Peterson



# May 2006

SUN	MON	TUE	WED	THU	FRI	SAT
	1 WMISD Administrator's Meeting SS Building @ 8:30 am	2 CTC School Improvement Meeting CTC Building @ 2:45 pm	3	4 WMACTC Instructional Staff Meeting CTC Building @ 3:00 pm	5	6
7	8 Northern Michigan School's Legislative Association SS Building @ 12:45 pm	9	10 Pupil Accounting / Days & Clock Hour Meeting GE Building @ 1:30 pm	11 Superintendent' Meeting SS Building @ 8:30 am  HS Principals' Meeting CTC Building @ 1:00	12 WMISD School Improvement GE Building @ 8:00 am  Adult Ed. Directors CTC Building @ 9:00 am	13
14	15 Board of Education SS Building @ 7:00 pm  WMISD Administrator's Meeting SS Building @ 8:30 am	16 Curriculum Task Force GE Building @ 8:30 am	17	18 Elementary Principals Meeting SS Building @ 7:45 am Special Ed/CTC Collaborative Meeting CTC Building @ 12:30 pm	19	20
21	22	23	24 District Technology Meeting GE Building @ 8:30 am  MS Principals Meeting GE Building @ 1:30 pm	25	26	27
28	29  Memorial Day	30	31			

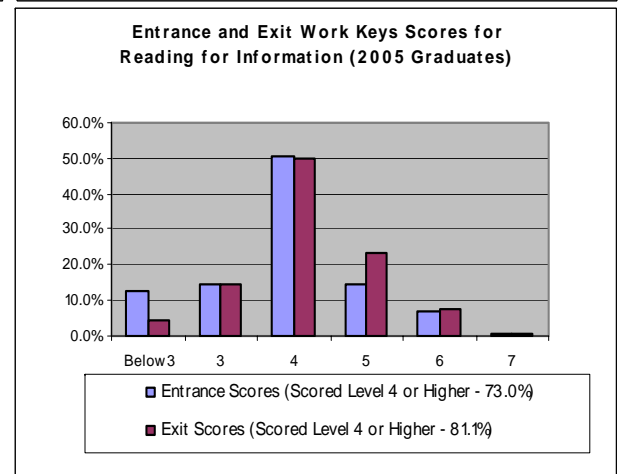
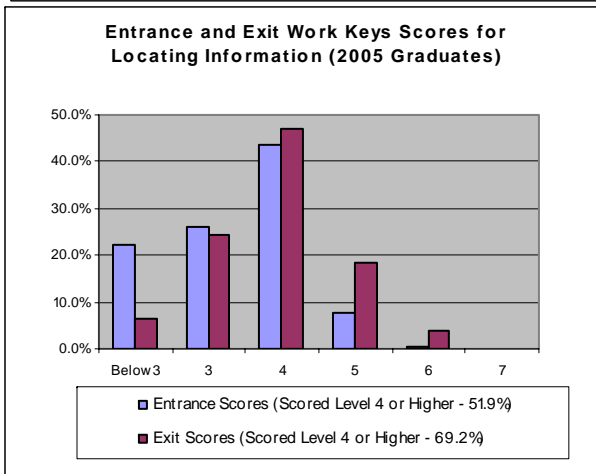
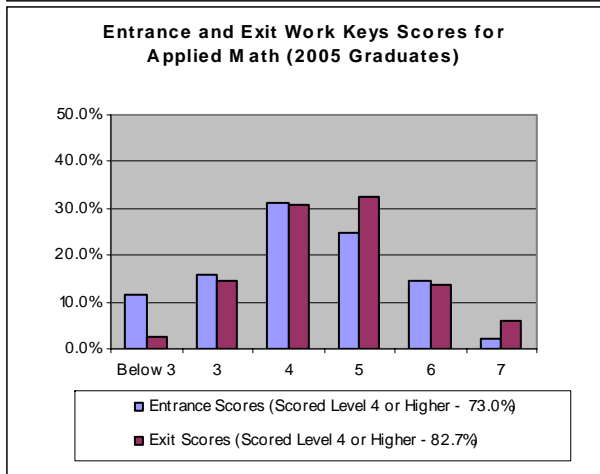
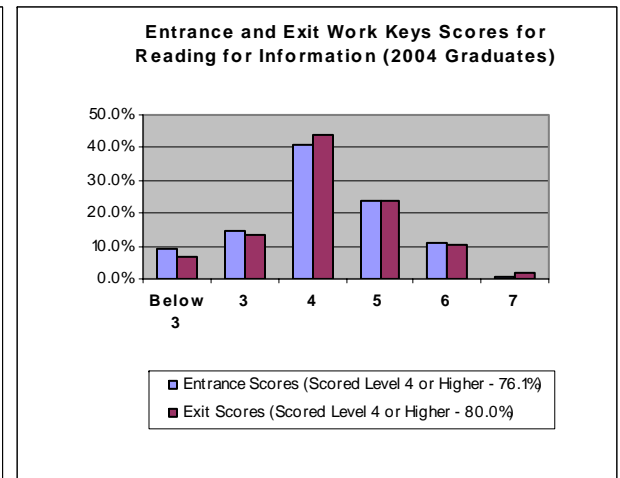
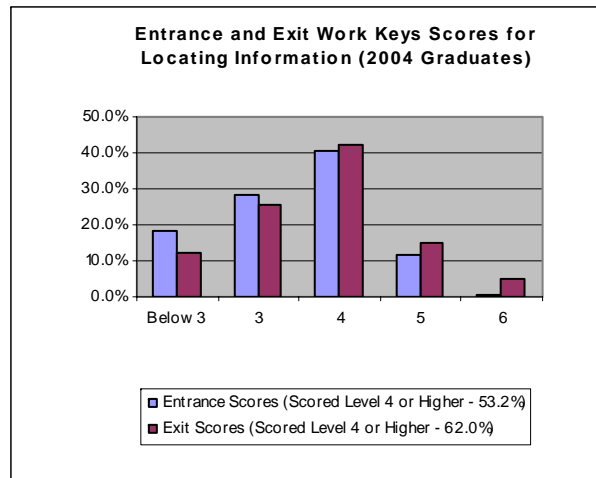
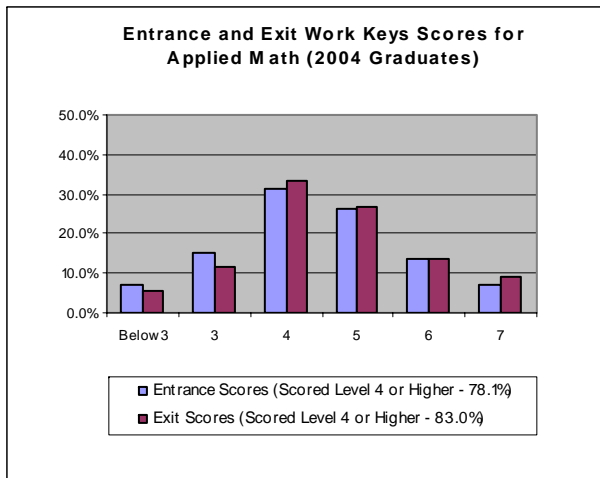


# Wexford-Missaukee Intermediate School District Career Technical Center

## AYP Data

Rather than using MEAP data as a basis for planning school improvement, WMACTC implemented Work Keys as part of the accreditation process. Each student attending the Center is given both entrance and exit Work Keys tests. CTE staff review the entrance scores to determine if an intervention action plan for academic development needs to be implemented for individual students. Exit scores are also analyzed to determine whether the students have shown an improvement and whether program instruction has helped in their academic and workplace readiness.

\*AYP for individual students is determined at local district level.

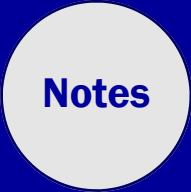




**ATTITUDE:**

The difference  
between ordeal and  
adventure.

– Informal motto for  
Ship 956  
Clearwater /  
Dunedin, FL



# June 2006

SUN	MON	TUE	WED	THU	FRI	SAT
				1 WMACTC Instructional Staff Meeting CTC Building @ 3:00 pm  Manton's Last Day of School	2  Cadillac, Marion & Mesick's Last Day of School	3
4	5 WMISD Administrator's Meeting SS Building @ 8:30 am	6 CTC School Improvement Meeting CTC Building @ 2:45 pm  Pine River's Last Day of School	7	8 McBain's Last Day of School	9 Lake City & WMISD Last Day of School	10
11	12 Northern Michigan School's Legislative Association SS Building @ 12:45 pm	13	14	15	16	17
18  Father's Day	19 Board of Education SS Building @ 7:00 pm	20	21	22	23	24
25	26	27	28	29	30	



Wexford-Missaukee  
Intermediate School District  
Goals  
2003-2006  
[www.wmisd.org](http://www.wmisd.org)

## MISSION STATEMENT

The mission of the Wexford-Missaukee Intermediate School District is to provide high quality educational and support services requested by its constituent local districts whereby each district can more effectively meet the educational needs of its students and citizens.

## School Improvement Update

The Wexford-Missaukee ISD School Improvement Team developed goals, strategies and assessments with input from superintendents, staff, community members and parents. We are in the first year of our new plan. Please see our comprehensive Wexford-Missaukee ISD School Improvement Plan 2003-2006 for complete details of progress.

The goal of the Wexford-Missaukee Intermediate School District is to improve educational achievement of all students through effective evaluation and assessment of programs.

Goal 1: Systematically develop more opportunities for students and teachers to use technology to improve student performance.

Goal 2: Develop a comprehensive support system to improve teaching and learning standards for higher student success.

Goal 3: Provide quality support services to local school districts to address state, local and federal mandates.

Goal 4: Provide policy support and financial support to ensure continuous progress in school improvement.

Goal 5: Increase Board involvement with federal, state, and local initiatives focusing upon education.




“Intelligence is knowing what to do when you don't know what to do.”

– Art Costa

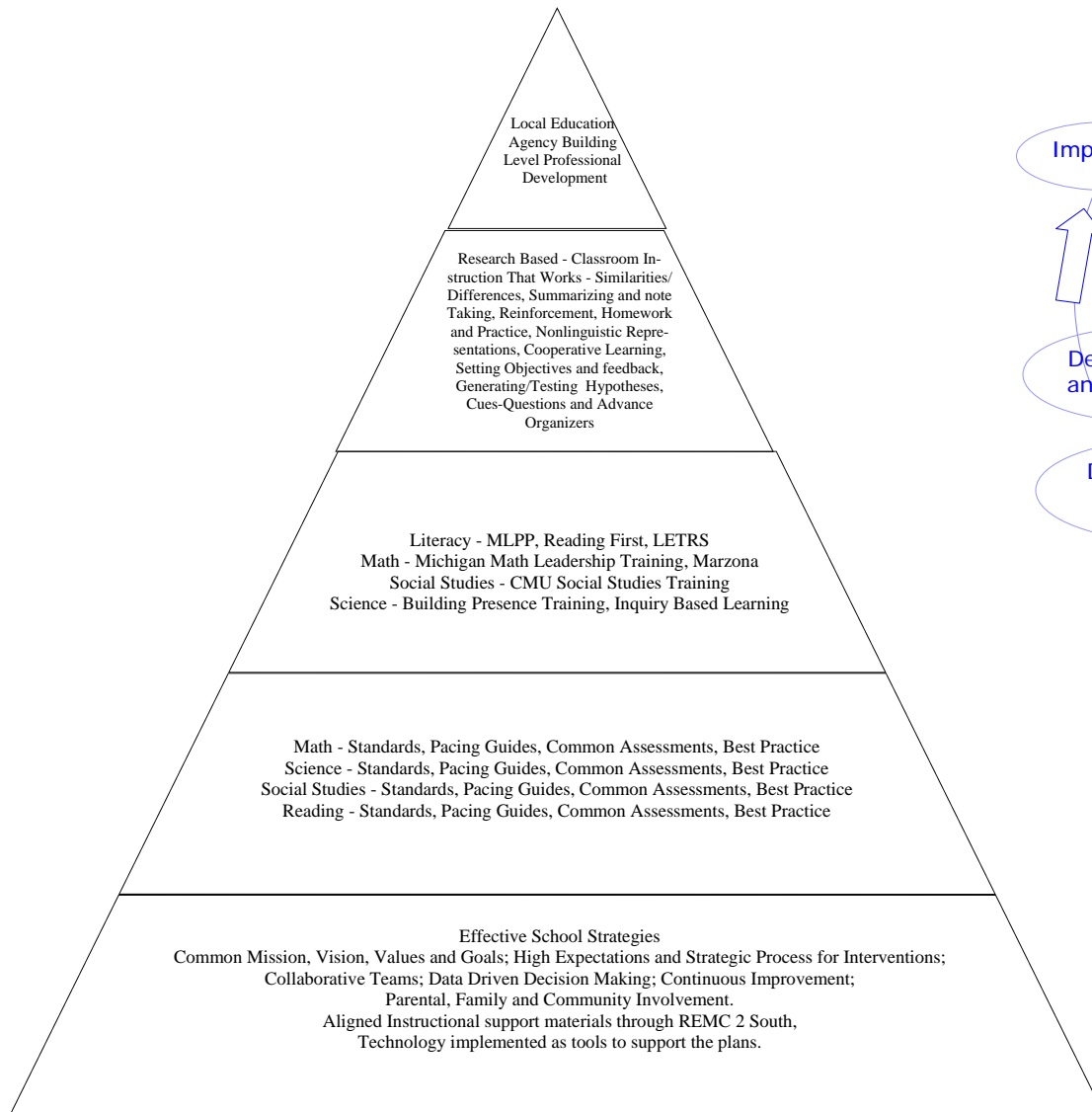
Notes

# July 2006

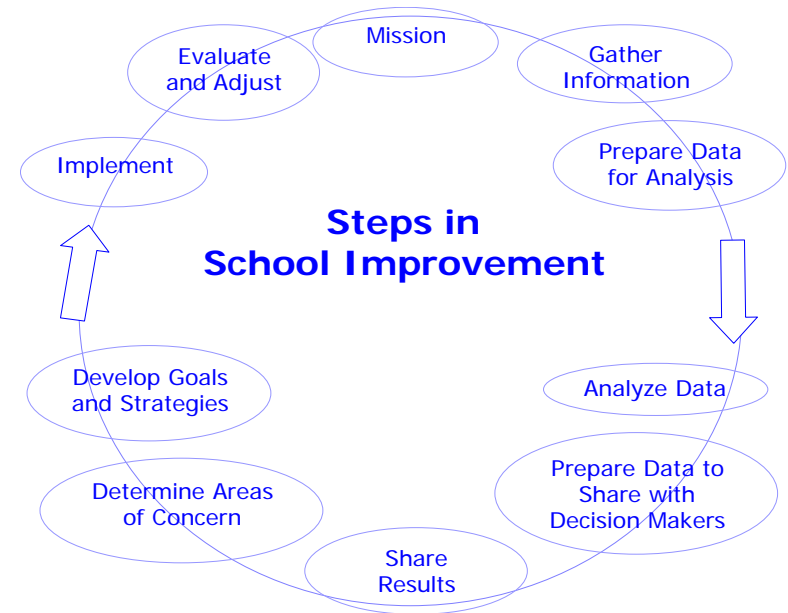
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4  Fourth of July	5	6	7	8
9	10	11	12	13	14	15
16	17 Board of Education SS Building @ 7:00 pm	18	19	20	21	22
23	24	25	26	27	28	29
30	31					



# Wexford-Missaukee Intermediate School District Goals 2003-2006



**Wexford-Missaukee ISD General Education Pyramid of Intervention**



## ***NONDISCRIMINATION POLICY***

In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans with Disability Act of 1990, it is the policy of the Wexford-Missaukee Intermediate School District that no person shall, on the basis of race, color, religion, national origin or ancestry, gender, age, disability, age, height, weight, or marital status be excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program or activity or in employment. For information, contact the Superintendent at 9907 E. 13<sup>th</sup> Street, Cadillac, MI, 49601 or (231) 876-2260.



“Plan to be better today, but don't ever plan to be finished.”

– Carol Ann Tomlinson

Notes

# August 2006

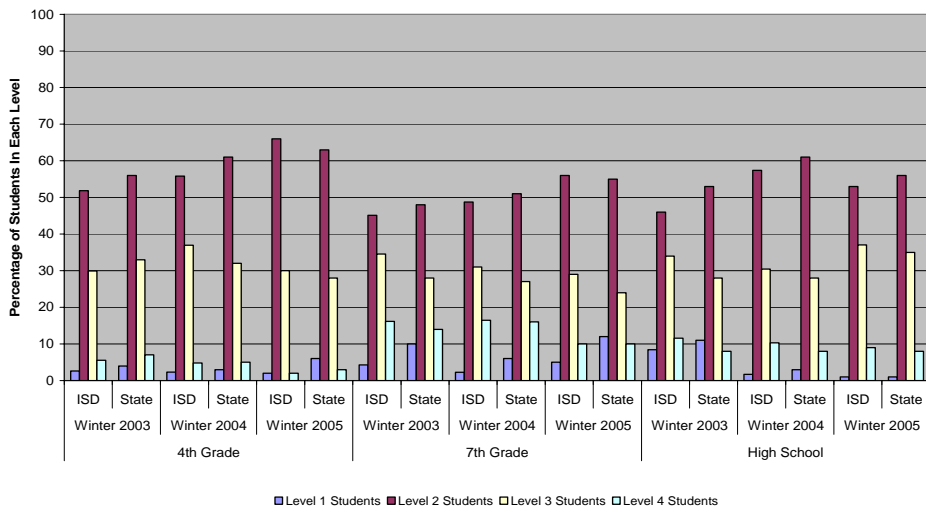
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21 Board of Education SS Building @ 7:00 pm	22	23	24	25	26
27	28	29	30	31		



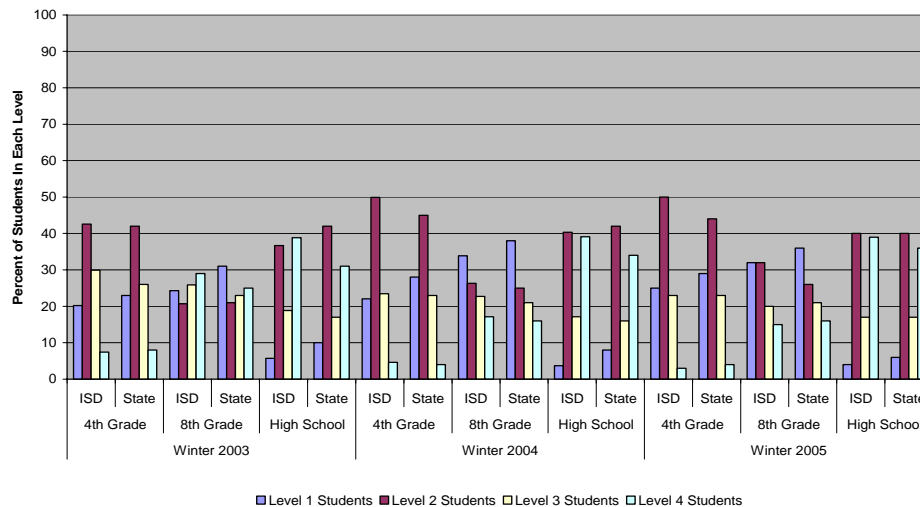
# Wexford-Missaukee Intermediate School District MEAP Assessments

Level 1 = Exceeded Standards
Level 2 = Met Standards
Level 3 = At Basic Level
Level 4 = Apprentice

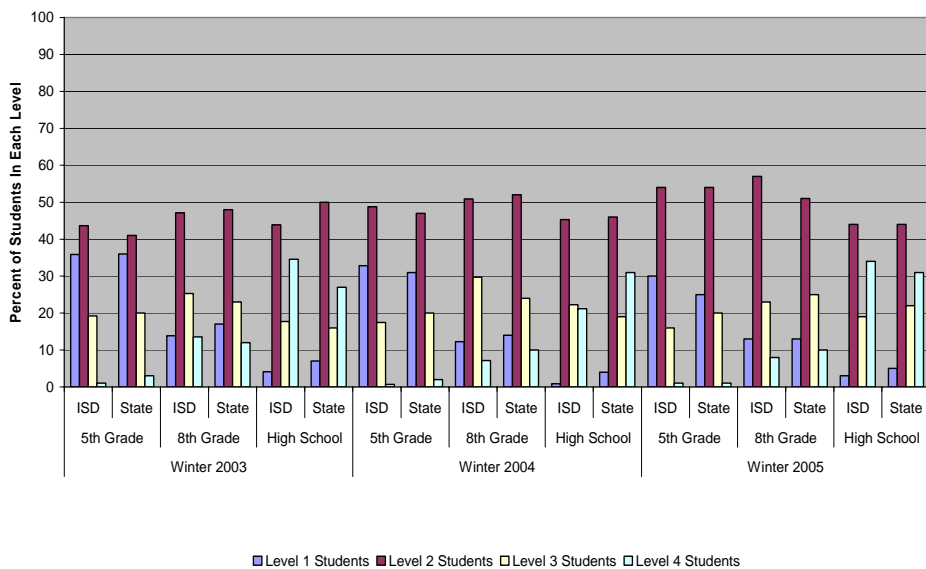
**English Language Arts (R+W)  
Overall Performance  
Three Year Comparison Chart**



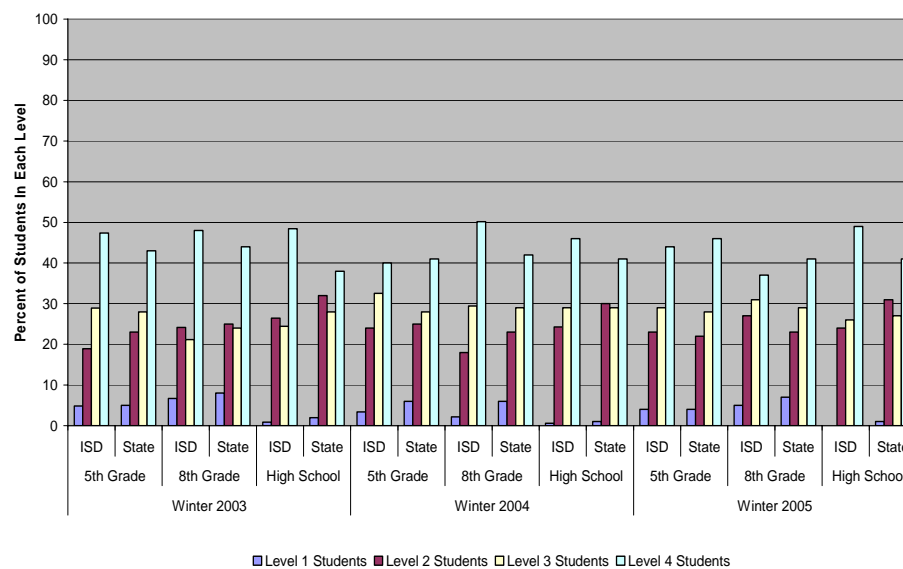
**Mathematics  
Overall Performance  
Three Year Comparison Chart**



**Science  
Overall Performance  
Three Year Comparison Chart**



**Social Studies  
Overall Performance  
Three Year Comparison Chart**





# Wexford-Missaukee Intermediate School District

## ISD ADMINISTRATION 231-876-2260 Fax: 231-876-2272

Lynn Bollman	Superintendent
Maureen Rexford	Secretary
Barbara Fox	Business Coordinator
Elizabeth Eastway	Bookkeeper
Colleen Metiva	Bookkeeper

## GENERAL EDUCATION 231-876-2265 Fax: 231-876-4801

Karen Mlcek	Director
Gary Ross	Supervisor
Gordon Baldwin	Tech/Telecom Technician
Barbette Lane	Pupil Accounting/Data Base Auditor
Melissa Johnson	Secretary
Shelly Marcusse	Prevention Consultant
Wanita Kampmueller	Instructional Consultant / Special Projects Coordinator
Liz Walker	Instructional Consultant/ Special Projects Coordinator

## REMC 2 SOUTH 231-876-2270 Fax: 231-876-4801

Wendy Musselman	Office Manager
Stacy Hammond	Secretary



### Administration Building And Special Services

9907 East 13th Street  
Cadillac, MI 49601



### General Education Building

9905 East 13th Street  
Cadillac, MI 49601



### Career Technical Center

9901 East 13th Street  
Cadillac, MI 49601



### Forestry/Agriculture And Heavy Equipment Maintenance Program



# Wexford-Missaukee Intermediate School

## SPECIAL EDUCATION ADMINISTRATION

231-876-2275  
Fax: 231-876-2272

John Bretschneider	Director	Wayne Brown	Custodian	Cynthia Johnstone	Occupational Therapist
Peggy Smith	Supervisor	Laura Buckley	SCI Teacher	Deb Kasza	ECSE Teacher Assistant
Nicole Young	Supervisor	Jenni Burch	Orientation & Mobility Consultant	Erin Kerr	Speech Therapist
Laurie Maury	Secretary	April Burkey	SCI Teacher Assistant	Jean Kettner	MOCI Teacher Assistant
Marcia McGiness	Secretary/Receptionist	Ruth Center	ECSE Teacher	Shannon Koschmider	Hearing Impaired Interpreter
Debbie Rudolph	Secretary/Receptionist	Laura Chipman	SCI Teacher Assistant	Carol Kratochvil	SCI Teacher
<b>SPECIAL EDUCATION STAFF</b>		Julie Churchill	School Social Worker	Katie Larkins	ECSE Teacher Assistant
Christina Abramowski	Hearing Impaired Consultant	Gail Cotter	EI Teacher	Linda Little	EI Teacher
Mike Acosta	Early On	Kerry Cox	MOCI Teacher	Tami Lloyd	Speech Therapist
Sue Allen	Home Program/ECSE Teacher	Ria Cunningham	School Social Worker	Laurie McKay	Behavioral Consultant
Ilia Arnold	Physical Therapist	Laurie Decker	EI Teacher Assistant	Tina Mickelson	Occupational Therapist
Pam Babcock	Early On	Arol Dettloff	SCI Teacher Assistant	Sherrie Morgan	Occupational Therapy Assistant
Tami Barnes	MOCI Teacher Assistant	Jan Doran	Teacher Consultant	Roxanne Musselman	SCI Teacher Assistant
Doreen Bell	School Social Worker	Adelle Falan	Hearing Impaired Consultant	Chris Nelson	Speech Therapist
Carol Berkebile	MOCI Teacher Assistant	Larry Gandee	School Psychologist	Deb Nolan	ECSE Teacher Assistant
Gary Berkebile	School Psychologist	Linda Geeseman	Home Program Teacher	Tracy Oliver	MOCI Teacher Assistant
Pam Bigelow	MOCI Teacher Assistant	Theresa Gibson	School Social Worker	Doug Olson	MOCI Teacher
Betty Blackledge	EI Teacher Assistant	Dena Gonzolez	SCI Teacher Assistant	John Ott	School Social Worker
Kathy Bloomfield	MOCI Teacher	Sheri Grames	Home Program/ECSE Teacher	Susan Parcell	MOCI Teacher
Deb Booher	ECSE Coordinator	Forrest Hall	Technology	Suzette Pereira-Corniuk	MOCI Teacher Assistant
Renee Boonstra	SCI Teacher Assistant	PK Harrison	Speech Therapist	Wayne Peters	Transition Coordinator
Ona Booms	MOCI Teacher Assistant	Ron Hellenga	Planner/Coordinator	Darryl Petterson	Planner/Monitor
Micah Bormann	Visual Consultant	Jill Hurni	Speech Therapist	Karen Petterson	MOCI Teacher Assistant
Julie Bostick	School Social Worker	Bonnie James	MOCI Teacher Assistant	KC Roller	Occupational Therapist
Phyllis Breithaupt	ECSE Teacher Assistant	Arnie Johnson	Custodian/Maintenance	Dawn Rozeveld	MOCI Teacher
Paul Brown	School Psychologist	Diana Johnson	Speech Therapist	Dick Sable	Speech Therapist



## Wexford-Missaukee Area

### SPECIAL EDUCATION STAFF CONTINUED

Judy Sands Speech Therapist  
Luke Scanlon Occupational Therapist  
Angela Simmons Teacher Consultant  
Liz Slack Occupational Therapist  
Kameron Smith EI Teacher Assistant  
Michelle Swinson Teacher Consultant  
Cathy Szmke School Social Worker  
Cheryl Thompson Speech Therapist  
Nathan Thomsen Occupational Therapist  
Kris Tissue MOCI Teacher Assistant  
Vickie Todd ECSE Teacher  
Kristen Tonello Speech Therapist  
Marianne Totton Occupational Therapist  
Julie VanAlst Curriculum Resource Consultant  
Teresa Vanhouten Home Program/ECSE Teacher  
Pam Vennema Teacher Consultant  
Sarah Verberkmoes Physical Therapist  
Amy Walker Occupational Therapist  
Kay Weston SCI Teacher Assistant  
John Wimmler School Psychologist  
Barb Witkowski Physical Therapy Assistant  
Denise Wright EI Teacher Assistant

Mike Blanchard  
Rex Harley  
David Gaunt  
Jennifer Gaffke  
Mary Feak  
Shelly Payne  
Harry Stearns  
Stephanie Baker  
Jill Baker-Cooley  
Wayne Brown  
Heather Dombroski  
Darlen Fowler  
Sandra Goodacre  
Jill Haldeman  
Keith Hammar  
Jerry Hand  
Jennifer Harrison  
Barb Henrickson  
Bob Jackson  
Rick Johnson  
Tim Johnson  
Dairn Kearns

### ADMINISTRATION

Director  
Principal  
Student Services  
Administrator  
Grants and Reports  
Secretary  
Secretary  
Technology Technician

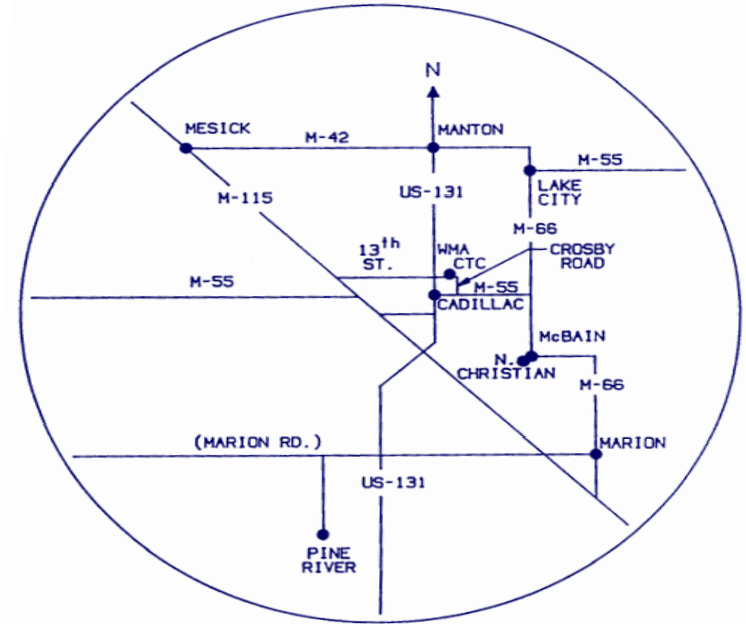
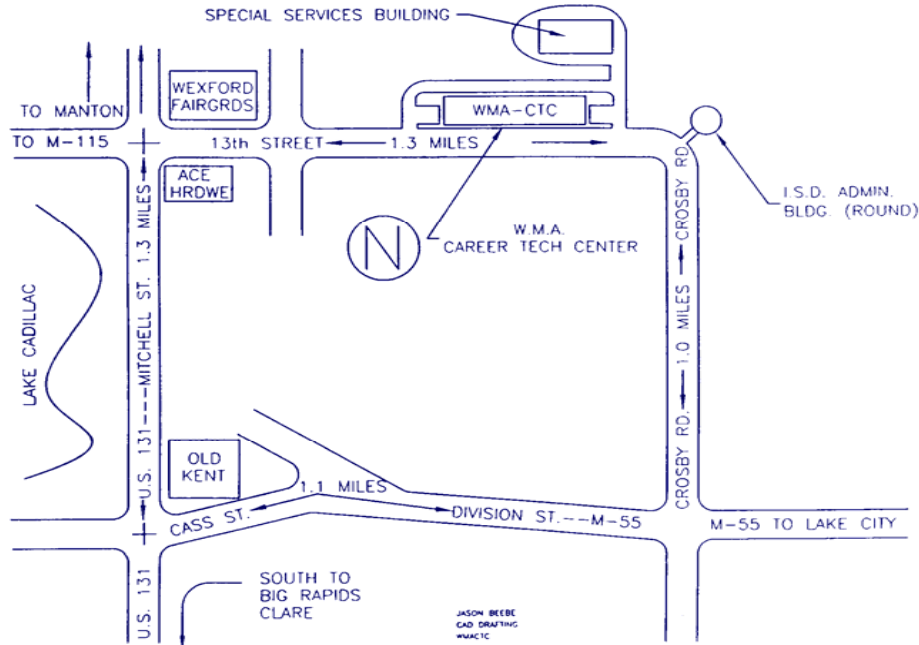
### CTC STAFF

BST Parapro  
Counselor  
Custodian  
Agriscience Instructor  
Work-Based Learning Coordinator  
Machine Trades Parapro  
Allied Health Technologies Instructor  
Heavy Equipment Mechanics Program  
Parapro  
Counselor  
Business Services & Technology Instructor  
Work-Based Learning Corrinator's Assis-  
tant  
Custodian  
Maintenance Supervisor  
Robotics/Automation Instructor  
Metal Fab/Welding Instructor

Dale Kearns Automotive Svc. Parapro  
Tammy Kelley School Store Manager Parapro  
Thomas Kiser Small Engines Parapro  
Kristy LaForet 13th St. Café Manager  
Dave Langdon Machine Trades Instructor  
Shawn Lowing Electronics Parapro  
Bill Lyon Robotics/Automation Parapro/Custodian  
David Mackey Small Engines Instructor  
Sarah McKeever Hospitality, Retailing & Entrepreneurship  
Instructor  
Lori McLeod Cosmetology Instructor  
Al Mohler Custodian  
Dawn Petersen Work-Base Learning Assistant  
Robyn Sandborn Cosmetology Instructor  
Larry Schultz Electronics Instructor  
Kourtney Shepler Cosmetology Instructor  
Gary Sievert Heavy Equipment Mechanics Instructor  
Chanhom Sikkema Hospitality, Retailing & Entrepreneurship  
Parapro  
Kristen Sikkema Agriscience Parapro  
Randy Stoinski Automotive Services Instructor  
Janette Stoinski Agriscience Parapro  
Rick Stokes Metal Fab/Welding Parapro  
Frank Tilmann Building Trades Instructor  
Donna Waddell Building Trades Parapro



# Wexford-Missaukee Intermediate School



**Important Telephone and Fax Numbers:**

Administrative Building	876-2260
Fax number at ISD	876-2272
General Education	876-2265
REMC 2 South	876-2270
Fax number at General Ed.	876-4801
Special Education	876-2275
Fax number at Special Ed.	876-2272
Career Tech Center	876-2200
Fax number at CTC	876-2212
PPI	876-2300

**ISD Web Page: [www.wmisd.org](http://www.wmisd.org)**

